

SHE RISK ASSESSMENT



Site Name:	Various	Risk Assessment Number:	021	
Site Number:	N/A	Activity:	COVID 19	
Name:	G.Gelston	Signature:	<i>G. Gelston</i>	Date: 24/04/2020

KEY		S = Severity (1-5)	R =Risk (Likelihood x Severity)
RISK RATING	1-5 Low Risk	6-12 Medium Risk	13-25 High Risk

TASK/ELEMENT	POTENTIAL HAZARDS	PERSONS AT RISK	RISK RATING			CONTROL MEASURES	RISK RATING			PERSON TO CONTROL RISK
			L	S	R		L	S	R	
Fitness to Work	People with COVID 19 come to work.	Employees, Sub-Contractors	3	5	15	<ul style="list-style-type: none"> ● Display 'symptoms' poster at site entrance. ● Raise awareness as part of a toolbox talk to be done outside. ● Brief Site Supervisors on symptoms ● Those people considered vulnerable e.g. People over the age of 70 are not to come to work until the Government updates its advice. ● Communicate control measures and site standards with supply chain. (Plant Operators/Material Suppliers/Sub-Contractors) ● Highlight fitness requirements in Pictorial Method Statement to be read in conjunction with Safe System of Work. 	2	5	10	Site Supervisor Contract Manager
Travelling to and from Site	Exposure to people and surfaces with COVID 19	Employees, Sub-Contractors	3	5	15	<ul style="list-style-type: none"> ● Avoid the use of Public Transport ● Where possible employees and sub-contractors should travel in a lone vehicle. Where this is not possible people are not to swap vehicles/persons and should share the same vehicle at all times. ● Keep windows open at all times ● Vehicle to be cleaned when arriving home and prior to use the following day. ● The client will provide hand washing facilities at the site entrance. 	2	5	10	Site Supervisor Contract Manager

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Staff Signing In	Exposure to people and surfaces with COVID 19	Employees, Sub-Contractors & Plant Operators	3	5	15	<ul style="list-style-type: none"> ● Text or Call Site Manager to sign into site. 	1	5	5	Everyone
Toolbox Talks/ Inductions	Exposure to people and surfaces with COVID 19	Employees, Sub-Contractors & Plant Operators	3	5	15	<ul style="list-style-type: none"> ● Only done when absolutely necessary ● Must be held outside ● Keep 2 meters apart at all times ● Do not go into the site office unless you have been invited by the Site Manager 	1	5	5	PC/Client Site Manager Site Supervisor Contract Manager
Using Welfare Facilities (Toilets)	Exposure to people and surfaces with COVID 19	Employees, Visitors, Client, Sub-Contractors	3	5	15	<ul style="list-style-type: none"> ● PC to have a regular cleaning regime in place. ● PC to get larger facilities where possible. ● Leave windows open to ensure adequate ventilation. ● PC to restrict access (No more than 2 at a time) ● PC to have suitable hand washing facilities including soap to enable effective hand washing as per government guidance. 	2	5	10	PC/Client Site Manager Site Supervisor Contract Manager
Using Welfare Facilities (Canteen)	Exposure to people and surfaces with COVID 19	Employees, Visitors, Client, Sub-Contractors	3	5	15	<ul style="list-style-type: none"> ● PC to have a regular cleaning regime in place. (Kettle, Toaster, Microwave, Surfaces, Taps etc.) ● PC to get larger facilities where possible. ● Leave windows open to ensure adequate ventilation. ● PC to restrict access ● 2 meter social distancing must be maintained ● Staff to bring in their own lunch/drinks ● Break times should be staggered ● staff can use their vehicles as a preference. ● Clear up your own rubbish and put it straight into the bin. 	2	5	10	PC/Client Site Manager Site Supervisor Contract Manager
Using Welfare Facilities (Drying Rooms)	Exposure to people and surfaces with COVID 19	Employees, Visitors, Client, Sub-Contractors	3	5	15	<ul style="list-style-type: none"> ● PC to have a regular cleaning regime in place. ● PC to get larger facilities where possible. ● PC to restrict access (No more than 2 at a time) 	2	5	10	PC/Client Site Manager Site Supervisor Contract Manager

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First Aid	Exposure to people and surfaces with COVID 19	First Aider	4	5	20	<ul style="list-style-type: none"> ● Minimum of 1 qualified First Aider on site at all times (Can be the client Site Manager) ● Wash hands before and after giving first aid treatment ● Clean and disinfect equipment before and after use ● If CPR is to be given only use chest compressions (No rescue breaths) 	2	4	8	PC/Client Site Manager Site Supervisor Contract Manager
Use of Tools and Machinery	Exposure to people and surfaces with COVID 19	Employees, Visitors, Sub-Contractors, Plant Operators	3	5	15	<ul style="list-style-type: none"> ● All Hand Tools to be cleaned before and after use ● Only one person at a time in the Tool Storage ● Only one person may use the machinery (1 person to 1 machine) unless it is thoroughly cleaned with disinfectant before another member of staff uses it ● Mechanical Kerb Lifters must be used (Manual Kerb Lifters are banned due to being unable to social distance the minimum 2 meters) ● Maintain social distancing of a minimum of 2 meters at all times. If this cannot be maintained STOP WORK and report to your Contract Manager. ● Regular Hand Washing as detailed in the Tithegrove COVID 19 Pictorial Method Statement. 	2	5	10	Site Supervisor Plant Operator Contract Manager
Close Contact (Within 2 meters)	Exposure to people and surfaces with COVID 19	Employees, Visitors, Sub-Contractors, Plant Operators	4	5	20	<ul style="list-style-type: none"> ● No works may be carried out within 2 meters unless authorised by a SHEQ Advisor/Head of SHEQ as a task specific methodology will need to be produced. ● If works are authorised your press to check masks and face shields must be worn at all times. This requires staff to be clean shaven. ● Where possible staff should works side by side or back to back rather than face to face. ● Wash hands before and after each task. ● Clean RPE and Face Shields with Disinfectant. 	2	4	8	Site Supervisor Contract Manager

NB: ALL FINDINGS MUST BE COMMUNICATED TO EMPLOYEES PRIOR TO COMMENCING WORKS.